



HOTEL ROOM BOOKING FORM

ICSJ 2018

(IEEE CPMT Symposium Japan 2018)

(Please complete this form and fax or e-mail directly to our tourist office)

On behalf of the ICSJ 2018 conference organizing committee we are pleased to attach this letter to announce hotel room booking recommendation to VIP guests from overseas. Though the payment for the hotel room accommodation is at your own expense, your room reservation will be arranged by the conference committee. We recommend you to book your accommodation early through e-mail application because the conference will be held in the congestion season in Kyoto. Please send the exact information for reservation to the following e-mail address.

• Key dates

Oct. 26(Fri) : Deadline of hotel room booking

Nov. 19(Mon)-21(Wed): Symposium

Please Send to : Kinki Nippon Tourist
Contact person : Mr. Takashi TANABE
Tel : +81 (775) 22-7518
E-mail : tanabe922511@mb.knt.co.jp

VIP Guest(s) Particulars

Title: Mr. Ms.

Family Name: _____ First Name: _____

Mobile No.: _____ Fax No.: _____

Email Address: _____

Company Name: _____

Address: _____

Country: _____

Accommodation Arrangement

- **New Miyako Hotel** - <http://www.miyakohotels.ne.jp/newmiyako/english/index.html/>

From JR Kyoto Station – 2 min walk from the Kyoto station HACHIJO Exit to the Hotel

- 31,820yen - twin or double room for 1 person use per night (inclusive of 1 breakfast)

Room Preference:

- Smoking Room Non-Smoking Room

Other request: _____

Check In & Check out Details:

Check In Date (dd/mm/yy): _____ Nights: _____

Check Out Date (dd/mm/yy): _____ Rooms: _____

We would appreciate if you could guarantee the above booking by giving us the credit card details.



Credit Card Type: Visa Master Card Amex Diners

Card No.: _____

Card Expiry Date: _____

Card Holder's Name: _____

Security Number

If using American Express Card: _____

Signature :

TERMS & CONDITIONS

- Please note that the rate quoted is inclusive of 10% service charge, 8% government tax and 500 JPY of accommodation tax.
- Broadband internet access in the accommodation available for free for 24 hours.
- If you wish to have late check in, please advise us at the point of reservation. Early check-in and late check-out subject to availability.
- Please note that the rates quoted apply for pre and post stays.
- In the event of no show or last minute cancellation (7 days before arrival), one room night will be levied.

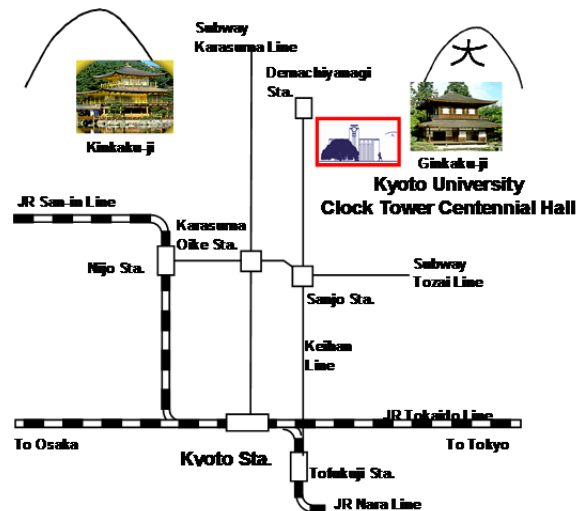
I / We hereby accept the above conditions

Your signature

[ICSJ2018] Location

Kyoto University Clock Tower Centennial Hall
Yoshidahonmachi, Sakyo-ku, Kyoto, 606-8501

<http://www.kyoto-u.ac.jp/en/about/profile/facilities/staff/clocktower>



IEEE CPMT Symposium Japan 2018 Committee use only

Confirmation Number

Confirmed By: _____